

**Rochester Joint Schools Construction
Board Monthly Meeting Minutes
April 6, 2020
4:30 PM**

Present

The virtual meeting was attended by Board Chair Norman Jones, Jesse Dudley, Rosiland Brooks-Harris, Tom Richards, RJSCB Coordinator Allen Williams, Savin Program Director P  pin Accilien, Savin Deputy Directors Roland Coleman and Marcial Morales; General Counsel Greg McDonald, Attorney Melissa Mahler and ICO Brian Sanvidge. Board Vice Chair Mike Schmidt and Members I. Geena Cruz and Everton Sewell were absent.

Approval of Minutes

Monthly Meeting held on March 9, 2020

Motion by Board Member Tom Richards

Second by Board Member Rosiland Brooks-Harris

Approved 4-0

Consent Agenda Items

By Board Member Tom Richards

Second by Jesse Dudley

Adopted 4-0

Resolution 2019-20: 101

Amendment #1 to AP Safety & Security, Inc. Agreement (Site Security Services) (East High School) Phase 2

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014 (the "Amended Act"); and

WHEREAS, the Amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, East Campus ("East Campus") is one of the projects included in Phase 2 of the RSMP as provided in the Phase

2 Master Plan; and

WHEREAS, the RJSCB approved the selection of AP Safety & Security Inc. (“AP Safety”) as the Security Services firm for the East Campus project and other schools in Phase 2 (Resolution 2016-17:45); and

WHEREAS, the RJSCB entered into an agreement with AP Safety (Resolution 2016-17:45) dated September 12, 2016, entitled Agreement Between Board and Security Services (the “Agreement”) for the East Campus project and other schools (Monroe, School 7 and School 16) in Phase 2; and

WHEREAS, following the execution of the Agreement, the Program Manager requested, and cost proposals were then obtained and reviewed, for additional security services at the East Campus project; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s MWBE and Services Procurement Committee (the “Committee”) that AP Safety Agreement should be amended to adjust the original not-to-exceed allowance and add additional scope items in the total amount of \$231,231.00 and that this amount shall be treated as a not-to-exceed allowance under the Agreement; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its April 2, 2020 meeting, and after due deliberation, it approved the request to amend the Agreement as set forth above.

THEREFORE, BE IT RESOLVED:

1. The proposed amendment to the Agreement between Board and AP Safety dated September 12, 2016 as set forth above is hereby approved; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute an amendment to the AP Safety Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB’s general counsel.

**Second by Board Member Jesse Dudley
Adopted 4-0**

Resolution 2019-20:102

Amendment #1 to Armor Security and Protection, Inc. Agreement (Site Security Services) (Edison Campus) Phase 2

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014 (the “Amended Act”); and

WHEREAS, the Amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which

have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Edison Educational Campus (“Edison Campus”) is one of the projects included in Phase 2 of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the selection of Armor Security and Protection, Inc. (“Armor Security”) as the Security Services firm for the Edison Campus project and other schools in Phase 2 (Resolution 2016-17:197); and

WHEREAS, the RJSCB entered into an agreement with Armor Security (Resolution 2016-17:197) dated May 8, 2017, entitled Agreement Between Board and Security Services (the “Agreement”) for the Edison Campus project and other schools in Phase 2; and

WHEREAS, following the execution of the Agreement, the Program Manager requested, and cost proposals were then obtained and reviewed, for additional security services at the Edison Campus project; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s MWBE and Services Procurement Committee (the “Committee”) that Armor Security Agreement should be amended to adjust the original not-to-exceed allowance and add additional scope items in the total amount of \$81,027.18 and that this amount shall be treated as a not-to-exceed allowance under the Agreement; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its April 2, 2020 meeting, and after due deliberation, it approved the request to amend the Agreement as set forth above.

THEREFORE, BE IT RESOLVED:

1. The proposed amendment to the Agreement between Board and Armor Security dated May 8, 2017 as set forth above is hereby approved; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute an amendment to the Armor Security Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB’s general counsel.

Second by Board Member Jesse Dudley
Adopted 4-0

Resolution 2019-20: 103

Authorization to Release DWT Mini-Bid Package #10 VoIP Equipment and Licenses (Phase 2a/b/c)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT-2”) program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB’s Program Manager has been working with the Technology Consultant, Millennium Strategies (“Millennium”), to prepare a request for bid package for the DWT-2 project associated with the Phase 2a/b/c schools. Schools include School 10, School 54, School 2, School 4 and East High School “DWT-2 Mini-Bid Package #10”; and

WHEREAS, the commodities procured as a part of the Phase 2 DWT Mini-Bid Package #10 will be bid off of a New York State Office of General Services contract (“State Contract”); and

WHEREAS, the DWT-2 Mini-Bid Package #10 is proposed to be released for bid beginning April 7, 2020; and

WHEREAS, the category of items included in the DWT-2 Mini-Bid Package #10 is VoIP Equipment and Licenses for Phase 2 Schools; and

WHEREAS, the Program Manager received State Education Department approval of the designs for the DWT-2 projects on July 12, 2016; and

WHEREAS, on March 16, 2020, Millennium requested authorization from the RJSCB to release the DWT-2 Mini-Bid Package #10; and

WHEREAS, the RJSCB’s M/WBE and Services Procurement Committee considered and discussed Millennium’s request at its April 2, 2020 meeting, and after due deliberation, it approved the request to release the DWT-2 Mini-Bid Package #10.

THEREFORE, BE IT RESOLVED:

1. The RJSCB, through its Program Manager, shall proceed with the issuance of a DWT-2 Mini-Bid Package #10 in order to maintain the overall project schedule;
2. Also, prior to issuance, the Program Manager and Millennium will work with the RJSCB’s general counsel to further develop and finalize the DWT-2 Mini-Bid Package #10, including the General Conditions of the Contract and the Purchase Order forms; and
3. The M/WBE and Services Procurement Committee, with the advice and recommendations of the Program Manager, is authorized on behalf of the RJSCB to review the bid responses and recommend to the RJSCB the lowest responsible bidders.

**Second by Board Member Jesse Dudley
Adopted 4-0**

**Resolution 2019-20:104
Bid Award DWT Mini-Bid Package #9 Network Equipment (Phase 2a/c/d)**

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT-2”) program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the Program Manager received State Education Department approval of the designs for the DWT-2 projects on July 12, 2016; and

WHEREAS, the RJSCB’s Program Manager working with the Technology Consultant, Millennium Strategies (“Millennium”), prepared the request for bid package for the DWT-2 project associated with the Phase 2a/c/d schools (“DWT-2 Mini-Bid Package #9”);

WHEREAS, the Phase 2 Schools included in DWT-2 Mini-Bid Package #9 are School 10, School 54, School 2, School 4 and East High School; and

WHEREAS, the commodities procured as a part of the Phase 2 DWT Mini-Bid Package #9 was be bid off of a New York State Office of General Services contract (“State Contract”); and

WHEREAS, the category of items included in the DWT-2 Mini-Bid Package #9 is Network Equipment for Phase 2 Schools; and

WHEREAS, the RJSCB authorized the release of request for bids (“Request for Bids”) to obtain bids from the Network Equipment firms using an open public bid process at its regular meeting on March 9, 2020 (Resolution 2019-20:89); and

WHEREAS, following RJSCB approval, the Program Manager advertised and released the bid documents DWT-2 Mini-Bid Package #9 on March 10, 2020; and

WHEREAS, the Program Manager and Millennium received bids on March 25, 2020 per the deadline stipulated in the Request for Bids, and those bids were subsequently opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the RJSCB’s Program Manager and Millennium have reviewed the bids, conducted de-scoping meetings and made assessments on the sufficiency firms, and concluded that the apparent low bidder is capable to perform the scope of work packages and is also a qualified and a responsible bidder; and

WHEREAS, at its April 6, 2020 meeting, the M/WBE Procurement and Services Committee considered the recommendation of the Program Manager and Millennium and following due deliberation, approved the firm as follows:

Schools	Product	Name of Firm	Aggregate Not to Exceed Amount for All Schools
School 4 School 2	Switches	Vicom Computer Services	\$468,787.00
School 54 School 10 East High School	Network Electronics	Vicom Computer Services	(included above amount)

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager and Millennium that the contract awards shall be made to the above-named firm, in the amount specified to provide the necessary Network Electronics; and
2. The RJSCB Chair is hereby authorized, to execute and deliver a Purchase Order to the firm named above, in substantially the form included in the Request for Bids with such changes as the Chair may approve (the Chair's signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel.

Second by Board Member Jesse Dudley
Adopted 4-0

Resolution 2019-20: 105
Pay Requisition Summary Acceptance (February 2020)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB developed a pay requisition approval procedure with input from its Counsel, the M/WBE and Services Procurement Committee, members of the accounting department of Rochester City School District, and the RJSCB's independent auditing firm; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 12, 2011, adopted the pay requisition approval procedure (Resolution 2011-12: 23) ("Pay Requisition Approval Procedure"); and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedure (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regular monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedure (Resolution 2013-14: 257) to include discussion of the Pay Requisition Summary by the Finance Committee and certain verification activities by the Program Manager following each monthly Board meeting; and

WHEREAS, the RJSCB, at its regularly monthly meeting on January 17, 2017, revised the Pay Requisition Approval Procedure (Resolution 2016-17: 118) to add certain additional internal controls to assist the RJSCB by clarifying duties in absence of an Executive Director and by providing additional internal controls; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization Program ("RSMP") Phase 1a projects were deposited in the Trustee's account on June 20, 2012; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1b projects were deposited in the Trustee's account on June 6, 2013; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1c projects were deposited in the Trustee's account on February 4, 2015; and

WHEREAS, Excel Aid funding associated with the RSMP is currently in the final stages of review and certification by the Dormitory Authority of the State of New York ("DASNY"); and

WHEREAS, the intended purpose of the Excel Aid funding is to partially pay for costs associated with the design and/or construction of certain Phase 1a projects; and

WHEREAS, due to the late timing of the DASNY certification process for the Excel Aid, if necessary, the District has decided to establish and fund a special account for the RSMP ahead of the completion of the DASNY certification process to pay for certain invoices associated with the Phase 1a projects; and

WHEREAS, the District will be reimbursed for any payments made after the DASNY certification process has been completed and the Excel Aid funds are released; and

WHEREAS, in order to avoid a year delay in the start of Phase 2 construction at East High School, Monroe High School, and School 15 (the "Early Start Projects"), the District has advanced funds to the RSMP for Phase 2; and

WHEREAS, it is understood by the District, the City, and the RJSCB that the funds advanced by the District would be reimbursed by the City as soon as possible through a Bond Anticipation Note ("BAN") against the City's debt limit; and

WHEREAS, the District's counsel prepared a Board of Education ("BOE") resolution to authorize the advance of the funds based on the full faith and credit of the City (BOE Resolution 2014-15: 627); and

WHEREAS, a future BAN provided by the City would reimburse the funds advanced by the District for the design work associated with the Early Start Projects, as well as provide the interim financing necessary to begin other Phase 2 project designs and to engage other professional service firms to begin Phase 2 planning and coordination work; and

WHEREAS, the closing for the City BAN took place on August 9, 2016 for the amount of \$32,000,000; and

WHEREAS, the District, the City and the RJSCB have executed a memorandum that sets forth the understanding that the District will advance funds to the RSMP for the payment of the expenses for the Early Start Projects and that the City will reimburse the District for these amounts through the BAN proceeds; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2a projects were deposited in the Trustee's account on August 2, 2017; and

WHEREAS, the City was reimbursed for its BAN from the Phase 2 bond proceeds on or about August 2, 2017; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2 projects were deposited in the Trustee's account on August 1, 2018; and

WHEREAS, the Program Manager, Program Coordinator and RJSCB Chair have reviewed the individual pay applications from each of the consultants, contractors and suppliers for accuracy and completeness; and

WHEREAS, the Program Manager forwarded the Phase 2 monthly Pay Requisition Summary (attached to this Resolution) totaling \$5,144,660.45, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on March 27, 2020; and

WHEREAS, the RJSCB Chair approved the Phase 2 monthly Pay Requisition Summary on or about March 10, 2020; and

WHEREAS, the RJSCB's Phase 2 Program Managers reviewed the Phase 2 monthly Pay Requisition Summary with the RJSCB's Finance Committee at its meeting on April 2, 2020.

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby accepts Phase 2 monthly Pay Requisition Summary for the month of February 2020 in the amount stated above and as shown in the Summary sheets attached to this Resolution.

Second by Board Member Jesse Dudley
Adopted 4-0

Resolution 2019-20: 106
Ratifying Prior Actions

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology improvement project which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the policies and procedures of the RJSCB, in order to facilitate the efficient operation and governance of the RJSCB and the RSMP, authorize its officers, directors, agents or representatives to undertake certain actions in the name of and behalf of the RJSCB; and

WHEREAS, such policies and procedures include but are not limited to the Purchasing and Procurement Policy, the Act and specific acts and actions authorized by resolutions approved by the RJSCB; and

WHEREAS, the RJSCB is provided materials and information in advance of each regularly scheduled board meeting and has knowledge of all major matters and actions by its officers, directors, agents or representatives undertaken in connection with the operations or governance of the RJSCB and the RSMP; and

WHEREAS, a full report of all major matters and actions undertaken by the officers, directors, agents or representatives since the last RJSCB regular meeting was included in the materials provided to the RJSCB on March 27, 2020, in advance of the regular RJSCB meeting on April 6, 2020; and

WHEREAS, the RJSCB desires to ratify and affirm any and all prior acts, actions, and things done in the name and on behalf of the RJSCB by its directors, officers, agents or representatives wherein the RJSCB has been provided full and accurate information of said acts.

THEREFORE, BE IT RESOLVED:

1. The RJSCB does hereby ratify and affirm each and every prior act, action and things undertaken in the name of and on behalf of the RJSCB, by its officers, directors, agents or representatives wherein the act or actions has been fully and accurately explained or reported to the RJSCB.

Second by Board Member Jesse Dudley

Adopted 4-0

COMMUNICATIONS

The Compliance Report from Anchin was included in the Members packets and was reviewed by ICO Brian Sanvidge.

Phase 1:

- 100.00% submissions for the October 2019 reporting period.
- 98.88% of all data requested has been received and approved (April 2011 through October 2019).
- Overall Workforce (EEO) Participation: Minority @ 22.87% (goal is 20%) and Women @ 7.22% (goal is 6.9%).
- Overall Business Participation: Minority @ 15.67% (goal is 15%), Women @ 7.73% (goal is 5%), Small @ 3.80% (goal is 5%) and Disadvantaged @ 2.32% (goal is 2%).
- Rochester Residents: No active Rochester residents for the October 2019 reporting period (or 0%). The historical average Rochester Resident workforce (construction) from inception (April 2011 through October 2019) is 27.19%.

Phase 2:

- 94.79% submissions for the February 2020 reporting period.
- 93.99% of all data requested has been received and approved (January 2016 through February 2020).
- Overall Workforce (EEO) Participation: Minority @ 26.31% (goal is 22%) and Women @ 6.35% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 22.89% and All Women @ 9.77% *.
- Overall Business Participation: Minority @ 22.74% (goal is 17%), Women @ 11.31% (goal is 10%), Small @ 3.25% (goal is 3%) and Disadvantaged @ 2.49% (goal is 3%).
- Rochester Residents: 142 of the 448 workers for the February 2020 reporting period (or 31.70%).

**** - This breakdown will now be included in the ICO report going forward***

The Phase 2 Monthly Report was included in the Members packets and was reviewed by Deputy Program Director Roland A. Coleman II.

RSMP PHASE III STATUS

STRATEGIC PLANNING PROGRESS:

- The revised RSMP Phase III Draft Bill is still being held in the NYS Assembly's Education Committee since 8 Jan 2020. Assembly Bill A7976 is not currently listed on the Education and Ways and Means Committees' agenda for upcoming meetings. There are scheduling, financial, and societal impacts associated with the Bill not being passed and signed into law in the current legislative session.
- Updates to the Phase III Strategic Plan, Swing Space, Financial and Diversity Plans suspended until passage of the Phase III Legislation.
- Draft Project Labor Agreement (PLA) prepared for Phase III and submitted to City and State Stakeholders for review (previously distributed December 2018).

RSMP PHASE II UPDATE

GENERAL:

- The Preliminary Official Statement (POS) and basic financing documents for issuing the Series 2020 COMIDA Revenue Bonds have been prepared and distributed for review. Received approvals from the RJSCB, COMIDA, RCSD Board of Education and City Council for issuing this last and final tranche of the Phase II long-term debt issuance. Bond ratings are expected the first week of May 2020, pricing expected on May 19th with pre-closing and closing by May 27th and May 28th, 2020. This final bond sale is sized for an amount not-to-exceed \$55,466,081.
- RSMP Cash Flow and Phase II expenditure reports were updated to confirm cash flow needs for paying outstanding invoices and requisitions. Confirmation of fund balances needed from the Trustee (US Bank) and the Cash Capital account holder (JPMorgan Chase).
- Discussed with the RJSCB, at the 2 April 2020 Committee meetings, the need to develop a contingency plan for financing the outstanding invoices and for shutting down components of the Phase II program in case the final bond sale is delayed beyond June 2020.
- Received new SA-130 forms from SED that corrected some of the building aid unit calculations and cost allowances for projects that submitted Early Aid Start Requests (EASRs). Assignments of the interest rates by SED are still not based on the District blended borrowing interest rate filed via the SA-132's and SA-135's during the year in which the Commissioner's Approval Dates (CADs) occur.
- Determinations and findings relating to the acquisition of the properties and authorization for the acquisition by negotiation or condemnation are on the City Council Agenda for review and consideration. Property acquisitions around School 4 will be addressed later in the Program.
- The City's Real Estate Department completed the negotiation for the acquisition of 2 Chace Street. Negotiation with the owner of 295 Sherman Street is still ongoing. The abandonment of Chace Street can proceed, as there will be no properties with required ingress/egress via Chace Street. The City Law Department will prepare and send a revised contract to 2 Chace Street.
- Once the signed agreements have been executed by the property owners, RSMP and the City will coordinate relocation of tenants with assistance from RK Hite.
- The SEQR review for School 54 was updated using an inventory and narrative of the existing utilities along Chace Street and other potential impacts that could be associated with the

School 54 land acquisition and street abandonment. Following the second amended set of reasons to support SEQRA determination of Significance, RJSCB resolution 2019-20: 87 was adopted by determining the expanded campus and street abandonment work will not create any new or different potential impacts on the environment that have not already been identified, considered, and evaluated. The SEQRA Consultant was instructed to submit copies of to the Involved Agencies listed on the Agency List, all interested agencies, and the NYSDEC Environmental Notice Bulletin for Publication in such Bulletin, if required.

JAMES MONROE HIGH SCHOOL 2a/2b:

- The RJSCB General Counsel (BSK) continues negotiating a possible settlement of the Plumbing Contractor's claim to avoid unnecessary litigation costs. Currently awaiting BSK status update.
- The Monroe Cafeteria Public Art installation is complete. The dedication plaque design has been finalized. Final location of the dedication plaque will be determined by RCSD Officials.

VIRGIL I. GRISSOM SCHOOL NO. 7:

- RSMP submitted the Final Cost Report to RCSD Accounting on 17 Mar 2020 for processing and submission to SED.

EAST UPPER AND LOWER SCHOOLS:

- E-Wing punch list 100% complete.
- COVID-19 Protocols: RJSCB has considered this project "essential" per NYS ESD guidelines.
 - Everyone visiting the site is required to fill out CM's Questionnaire DAILY.
 - Contractor Notices of Claim are pouring in.
- Current activities are the following:
 - F-Wing - 3rd floor and F-Wing - 2nd: Wall installation completed. Ceiling installation is underway. DWT teaching wall to follow.
 - Collaboratorium Roof - GC has submitted 4 quotes for evaluation by RSMP. The RJSCB Chair provided specific instructions to move forward with the roof project via Change Order to stop damages to interior finishes. RSMP discussing this additional work with SED.
 - Walkthrough of East High School 10 Mar 2020 - RSMP requested order of magnitude estimate for items discussed during the work through from the CM. Order of magnitude received on Monday 30 March 2020.
 - Natatorium walkthrough was performed on 26 Feb 2020 with Cannon Design and the CM. Cannon Completed the Punchlist and the work will be scheduled during the school shutdown.
 - Dental Suite –Department of Health (DOH) inspection completed 10 Mar 2020.
 - Signage – SWBR provided the East Signage draft design package on 10 Feb 2020 with an order of magnitude estimate. Meeting held with the RCSD and EPO on 25 Mar 2020, an additional meeting was held with the EPO for comments.

JOHN WALTON SPENCER SCHOOL NO. 16:

- Crawl space de-watering investigation started to confirm new design work that is part of the winter bid package.

- New work design documents to be completed for final review on 03 Apr 2020.
- CM construction estimate to be completed on 08 Apr 2020.
- Design document posting for SED review on 10 Apr 2020.

THE CHILDREN'S SCHOOL OF ROCHESTER SCHOOL NO. 15:

- MC to install required kiln hood under warranty, per contract documents, during the 2020 Spring Break.

SCHOOL WITHOUT WALLS COMMENCEMENT ACADEMY:

- No activity. Project closed out 100%.

DR. FREDDIE THOMAS LEARNING CENTER:

- Project closed out 100%.
- Final Cost Report sent to NYSED after review by RCSD Accounting Department in October 2019.

EDISON TECHNOLOGY CAMPUS:

- Site work Contractor remobilized on 23 Mar 2020. Paving work will resume ahead of schedule following asphalt plant re-opening in mid-April 2020 (since School is currently not in session closed due COVID-19).
- Existing and new chiller piping flush and cleaning continues.
- Electrical conduit and conductor installations serving the new Chillers and related equipment is complete. Main breaker delivery, (serving chillers) is delayed due to COVID-19, (possible 3 week impact).
- Window replacement on the first floor may be delayed due to brick sill procurement delays, (sample under review by the Architect).
- Additional scope currently under consideration include exterior masonry repointing, interior crawlspace structural concrete refurbishment, and intrusion system replacement. Pricing received and approval recommendations are on hold pending program budget reconciliation and RCSD priority assignments.

CLARA BARTON SCHOOL NO. 2:

- Change Order work both interior and exterior is continuing.
- Work to correct ponding issue on Reynolds Street continues, (Reynolds Street sidewalks completed 27 Mar 2020). Asphalt availability may be impacted by COVID-19 pandemic. At this writing, completion is anticipated 01 May 2020.
- Punch list corrections continue following the issue of the re-inspected punch list. Corrective work is 95% complete at this time, completion verification anticipated by 01 May 2020.
- Move coordination meetings with end users resume 02 Apr 2020.
- Exterior punch list work has resumed with completion anticipated 01 May 2020.

GEORGE MATHER FORBES SCHOOL NO. 4:

- Weather-related change order work on schedule to start 6 Apr 2020 pending manpower availability.

- MOU between RCSD and RJSCB for partial occupancy of the completed school is with RCSD for signature.
- Playground and front entrance work could be completed in the spring. Awaiting direction on whether to add this scope to the project pending funding options being discussed with RJSCB Leadership.
- Additional staff parking and plaza design is under review and funding options are being discussed.
- Move coordination planning meetings being held every 2 weeks.

ABRAHAM LINCOLN SCHOOL NO. 22:

- Exterior Punch-list will be complete Spring 2020.
- New plexiglass basketball backboards (2) remain on scheduled for installation during Spring Break in April 2020.
- Change order has been generated for Courtyard, monument and fire extinguisher relocation (due to artwork) for \$155K. RSMP received email notification of HYE decision not to submit proposal on courtyard reconstruction. RSMP to notify SED of pending change order to confirm eligibility for reimbursement.
- Cannon coordinating with ME Engineering to finalize design for lighting on Hudson Ave school signage.

DR. WALTER COOPER ACADEMY SCHOOL NO. 10:

- The project is currently on schedule despite the COVID-19 crisis, but Contractor Claims are coming in.
- Drywall soffits - Working on drywall framing/soffits in the Cafeteria & Gymnasium for completion by April 2020
- Priming/painting CMU walls in the Gym/Cafeteria ongoing. Complete by April 2020
- Exterior Curtain wall glass - Rochester Glass is on-site installing the Exterior Curtain Wall in Gym and Cafeteria areas.
- Acoustical ceiling grid - complete 2nd Floor. Event Lobby, Cafeteria & Kitchen remains.
- Ceramic wall tile - Started Event Lobby tile in progress. Kitchen remains.
- Lobby to be complete April 2020.
- AREA A (1st & 2nd Floors) - Contractors working on the 1st Floor Group Restrooms. Event Lobby and Kitchen remaining, Drywall soffits are complete in the Event Lobby. Working on soffits in the Cafeteria.
- AREA B, Millwork - Waiting on final countertops and large millwork (Main Office/Nurse's station, Library Circulation Desk). VCT Prep & Flooring - in progress, Toilet Partition installation started.
- Site Work
 - Parking lot subbase prep in progress west side of the building.
- Electrical and mechanical rough-in for the new addition is complete in the 2-story classroom addition. Rough-ins ongoing in Cafeteria/Kitchen & Gymnasium.

THE FLOWER CITY SCHOOL NO. 54:

- Construction continues per the recovery schedule, (no float time remaining).
- Playground completion (per current layout), is anticipated prior to re-occupancy (Fall 2020).
- Property acquisition is moving forward. A portion of the campus plan (added bus loop along the North Westerly property line) may be addressed via change order in the current project. This work, if approved, will likely continue through October/November 2020 while school is in session.

DISTRICT WIDE TECHNOLOGY:

- Network Electronics mini bid for schools 10, 54, and East opened on 24 March, electronically. This was a first for the Program. The DWT Consultant (Millennium Strategies) set up a GoToMeeting to allow real-time viewing. Bids were sent to the RJSCB electronically and were monitored by the ICO.
- Purchase orders issued for School 10 Ergotron wall mount tracks, iTeach video monitor mounts, and Fiber pull and cable termination labor.
- Purchase Orders executed for East Campus amplifiers and School 54 adjustable monitor brackets.
- Purchase Orders issued for East Campus PA Overrides and Ergotron All-in-One brackets.

DISTRICT STANDARDS UPDATE:

- 'RSMP Directive' created to provide Program design / selection standards updates ahead of formal District Standards revisions, allowing more effective real-time communication of changes.
- Currently, input on lockable instrument storage cabinetry being solicited from District users.
- Lessons-learned session(s) planned prior to Phase 3.

BUSINESS OPPORTUNITIES PROGRAM (BOP):

- The 8th cycle of the Instructional Series (I.S.) has been suspended until 13 Apr 2020 due to the COVID-19 crisis. There are 29 business participants. BOP is preparing virtual sessions for Module #5 as an online curriculum until the self-distancing mandates are no longer in effect.
- BOP is compiling material for the first draft of the 2019-2020 RJSCB Annual Report which is due for Board review early May 2020. Noteworthy events organized by BOP and accomplishments reached will be featured.
- BOP continues to work on a re-design of the RSMP website, with a re-launch expected in the Summer of 2020.

RSMP PHASE I – Update provided by Gilbane

HELEN BARRETT MONTGOMERY SCHOOL NO. 50 (OLD MAYNARD'S ELECTRIC SITE)

- Project is closed out.

The M/WBE and Services Procurement Committee Report for April 2, 2020 was included in the Members Packets.

Report: Change Orders Authorized by Chair

Allen Williams & Pépin Accilien stated that the amount authorized by the Chair this month is for 10 Change Orders totaling **\$115,455.54**, included in the Committee Packet, and outlined below for this month:

Change Orders Authorized by Chair for April 2020 Mtg			
PROJECT	CONTRACTOR	C/O #	AMOUNT
BARTON 2	GC - DIPASQUALE CONSTRUCTION	64	\$ 32,000.00
	MC - J.W. DANFORTH	19	\$ 8,718.00
	PC - M.A.FERRAUILO	21	\$ 738.00
FORBES 4	GC - DIPASQUALE CONSTRUCTION	21	\$ 14,989.62

Change Orders Authorized by Chair for April 2020 Mtg			
PROJECT	CONTRACTOR	C/O #	AMOUNT
	EC - CONCORD ELECTRIC	12	\$ 3,611.62
FLOWER CITY 54	GC - MANNING SQUIRES HENNIG	14	\$ 10,095.00
	GC - MANNING SQUIRES HENNIG	15	\$ 11,890.00
EAST	GC - HOLDSWORTH KLIMOWSKI	64	\$ 5,215.82
	MC - J.W. DANFORTH	22	\$ 22,741.77
	MC - J.W. DANFORTH	23	\$ 5,455.71
TOTAL		10	\$ 115,455.54

Report: Purchase Orders Authorized by Chair

Allen Williams & Pépin Accilien stated that the amount authorized by the Chair this month is for 1 Purchase Order totaling **\$1,320.00**, included in the Committee Packet, and outlined below for this month:

Purchase Orders Authorized by Chair				
Project	Contractor	PRODUCT/SERVICE	PO #	Amount
East	Intivity	Furniture Delivery/Install	FFE-2B-0061	\$ 1,320.00
TOTAL:				\$ 1,320.00

Adjournment

Adjourned at 5:17 pm.

Motion by Member Rosiland Brooks-Harris

Second by Member Jesse Dudley

Approved 4-0

Board Chair Norman Jones asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f).

Motion by Member Dudley

Second by Member Rosiland Brooks

Approved 4-0 at 5:18 p.m.

The Committee came out of Executive session at 5:45 pm .

Motion by Member Tom Richards

Second by Member Brooks-Harris

Approved 4-0